1. **Call to Order**

Mayor Synard called the meeting to order at 7:07 p.m. and welcomed everyone present.

2. **Adoption of Agenda**

**Motion**
MMC 2014 04 15/001R

Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED the agenda be adopted.”

Motion carried unanimously.

3. **Adoption of Minutes**

Councillor Farrell noted an error in the minutes on page four. Motion MMC 2014 04 01/008R indicated the motion was carried on a vote of six to one; however, Councillor Pittman was absent for the meeting, therefore the motion was carried on a vote of five to one.

**Motion**
MMC 2014 04 15/002R

Moved by Councillor Slaney, seconded by Deputy Mayor Spencer

“BE IT RESOLVED the minutes of the Regular Council Meeting held on April 1, 2014, be adopted with the noted correction.”

Motion carried unanimously.
4. **Business Arising from Regular Meetings**

There was no business arising from the Regular Council Meeting of April 1, 2014.

5. **Delegations**

There were no scheduled delegations on the agenda.

6. **Committee Reports**

Planning & Development Committee

Councillor Slaney reviewed the minutes of the Planning & Development Committee meeting held on April 10, 2014.

**Motion**

MMC 2014 04 15/003R

Moved by Councillor Slaney, seconded by Deputy Mayor Spencer

“BE IT RESOLVED approval be given to pay an invoice in the amount of $300.00 as received from Mr. Albert Snook to retain his services as a Commissioner for the Public Hearing that was scheduled for March 27, 2014, as it pertained to Municipal Plan Amendment No. 25, 2014 & Development Regulations Amendment No. 33, 2014 and Municipal Plan Amendment No. 26, 2014 & Development Regulations Amendment No. 34, 2014.”

Motion carried unanimously.

Councillor Slaney advised an application has been received from a resident to construct a residence on Dock Point Street, Murley’s Subdivision. Council discussed application and the pending septic system design and the consensus was to give approval for an interim construction permit to be issued for the development, with approval of the final construction permit to be subject to an approved septic system design.

**Motion**

MMC 2014 04 15/004R

Moved by Councillor Slaney, seconded by Councillor Pittman

“BE IT RESOLVED that an application received from a resident to construct a residence measuring 65’ x 55’ on Lot No. 4, Dock Point Street, of the Murley’s Subdivision, be approved for an interim construction permit subject to site inspection and the following conditions:

- the interim construction permit is being issued on the exceptional basis that the subdivision has already undergone two years of soil testing as required for developments with septic disposal fields; and
- an approved septic system design must be submitted to the Town no later than May 31st, 2014 in order for the final construction permit to be issued.”

Motion carried unanimously.
Motion
MMC 2014 04 15/005R

Moved by Councillor Slaney, seconded by Deputy Mayor Spencer

“BE IT RESOLVED that an application received from a resident to obtain Crown Land measuring 100’ x 100’ for the purpose of constructing a Seasonal Residence be advertised as a discretionary use in a Rural Zone, with the understanding the applicant will be responsible for all associated costs.”

Motion carried unanimously.

Motion
MMC 2014 04 15/006R

Moved by Councillor Slaney, seconded by Deputy Mayor Spencer

“BE IT RESOLVED that an application received from Pomerleau Inc. to construct a Recreation Complex at McGettigan Boulevard be approved subject to Government Services; and

BE IT FURTHER RESOLVED that Council set their first meeting with Pomerleau Inc. for 5:00 p.m. on May 6, 2014 to meet the team who will be responsible for constructing the Recreation Complex and discuss the project in general.”

Motion carried unanimously.

Motion
MMC 2014 04 15/007R

Moved by Councillor Slaney, seconded by Deputy Mayor Spencer

“BE IT RESOLVED that an application received from residents to construct an accessory building measuring 16’ x 24’ x 10’ at 75 Queen Street be approved subject to site inspection and confirmation of property boundaries.”

Motion carried unanimously.

Councillor Slaney declared a conflict of interest for the next application as she is the applicant. Councillor Slaney removed herself from the Council Chambers.

Motion
MMC 2014 04 15/008R

Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED that an application received from residents to construct an accessory building measuring 24’ x 24’ x 8’ and erect a fence at 11 Brenton Place be approved subject to site inspection.”

Motion carried unanimously.

Councillor Slaney returned to the Council Chambers.
Finance Committee

Deputy Mayor Spencer reviewed the minutes of the Finance Committee meeting held on April 10, 2014.

Motion
MMC 2014 04 15/009R

Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED approval be given for the Mayor and the CAO to sign the Prime Consultant Agreement with CORE Engineering Inc. for the Marystown Arena Sprinkler System Project, DMA No. 17-MYCW-14-0003 for service fees in the amount of $17,854.00 including HST, as per the approval of the Department of Municipal and Intergovernmental Affairs.”

Motion carried unanimously.

Motion
MMC 2014 04 15/010R

Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED approval be given to pay Invoice GT-034320 as received from Grant Thornton in the amount of $2,146.15 including HST included for services rendered relating to the 2103 Gas Tax Audit.”

Motion carried unanimously.

Motion
MMC 2014 04 15/011R

Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED Council approve ACOA Claim No. 4 (final) dated February 28, 2014, for the Kiewit Infrastructure Project, Project No. 620-15211-196379, for professional services for the month of October 2013 in the amount of $116,695.51 including HST with an estimated cost to finish in the amount of $0.00 for this phase of the project, with the Town’s portion of this cost being $5,230.65 including HST.”

Motion carried unanimously.

Motion
MMC 2014 04 15/012R

Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED approval be given to pay invoice no. 208 as received from Information Brokerage Ltd. in the amount of $1,553.75 including HST is for data collection for the Regional Asset Management System during the months of January and February.”

Motion carried unanimously.
Motion
MMC 2014 04 15/013R
Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED Council ratify Poll Tax Adjustments Listing No. A-3 in the amount of $318.45 as per policy.”

Motion carried unanimously.

Motion
MMC 2014 04 15/014R
Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED Council ratify Accounts Receivable Other Adjustments Listing No. A-4 in the amount of $278.36 as per policy.”

Motion carried unanimously.

Motion
MMC 2014 04 15/015R
Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED approval be given for the Chief Administrative Officer to attend the Canadian Association of Municipal Administrators Conference and Annual General Meeting in Niagara Falls, Ontario from May 26 -28/14.”

Motion carried unanimously.

Motion
MMC 2014 04 15/016R
Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED approval be given to adjust the amount of $10,220.83, which was posted within the TownSuite system for wages and materials used to repair damages caused by the rainfall of August 10, 2013, and post it to the regular accounts used by the Public Works Department.”

Motion carried unanimously.

Motion
MMC 2014 04 15/017R
Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED approval be given to make a donation in the amount of $2,000.00 to the Kinsmen Manor for Seniors Inc. in lieu of payment from them for snow clearing and garbage collection services, as in previous years.”

Motion carried unanimously.

Town Council of Marystown
Regular Council Meeting
April 15, 2014
Motion
MMC 2014 04 15/018R

Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED that the date for the Land Sales Public Auction, approved by Council at the Regular Council Meeting of April 1, 2014, as per Motion MMC 2014 04 01/031R, be amended from May 14, 2014, to May 21, 2014.”

Motion carried unanimously.

Motion
MMC 2014 04 15/019R

Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED that in recognition of the 40th anniversary of the Lions Club of Marystown, the Town place an ad on the electronic billboard signage to congratulate the Lions on their anniversary and to recognize the contributions the Lions have made to the Town of Marystown during those forty years of service.”

Motion carried unanimously.

Public Works Committee

Councillor Pittman reviewed the minutes of the Public Works Committee meeting held on April 9, 2014.

Motion
MMC 2014 04 15/020R

Moved by Councillor Pittman, seconded by Deputy Mayor Spencer

“BE IT RESOLVED Council approve the Draft Prime Consultant Agreement as received from exp. Services Inc. for the 2013 Road Upgrading and Paving Project, Part C – Roundabout, DMA No. 12185 with total service fees in the amount of $92,037.60 including HST, as approved by the Department of Municipal and Intergovernmental Affairs.”

Motion carried unanimously.

Motion
MMC 2014 04 15/021R

Moved by Councillor Pittman, seconded by Deputy Mayor Spencer

“BE IT RESOLVED Council approve the Prime Consultant Agreement as received from exp. Services Inc. to provide the preliminary engineering required to model four drainage basins to determine the hydrology and appropriate culvert sizes for the Rainfall Damages (Drake’s Cove and Grassy Bank Area, Ville Marie Drive, and Murley’s Brook, Creston Boulevard) and Culvert Replacement (Harris Drive and Ville Marie Drive) Project with total service fees in the amount of $20,239.03 including HST, as per the approval of the Department of Municipal and Intergovernmental Affairs.”

Motion carried unanimously.
Motion
MMC 2014 04 15/022R

Moved by Councillor Pittman seconded by Deputy Mayor Spencer

“BE IT RESOLVED approval be given for the Town to enter into a Preventative Maintenance Agreement with Xylem as it relates to the Town’s lift stations at a cost of $3,239.09 plus HST per inspection of all lift stations for a one year period.”

Motion carried unanimously.

Motion
MMC 2014 04 15/023R

Moved by Councillor Pittman seconded by Councillor Slaney

“BE IT RESOLVED approval be given for the Town to participate in the Department of Transportation & Work’s tender for 2014-2015 ice control materials and include a quantity of 1,200 tonnes of salt.”

Motion carried unanimously.

Motion
MMC 2014 04 15/024R

Moved by Councillor Pittman seconded by Deputy Mayor Spencer

“BE IT RESOLVED approval be given for either the Director of Operations & Public Works and/or the Manager of Outside Operations to attend the Canadian Public Works Association – NL Spring Conference to be held in Corner Brook from May 7th to 9th, 2014.”

Motion carried unanimously.

Recreation Complex Committee

Councillor Farrell advised the Recreation Complex Committee hasn’t met since the last Regular Council Meeting of April 1, 2014; however, as noted earlier, a meeting has been set for May 6, 2014, to meet with the contractor, Pomerleau Inc., to discuss the Recreation Complex Project in general. The Committee will have more information to bring forward following that meeting.

Recreation Committee

Councillor Farrell advised the Recreation Committee met on April 7, 2014; however, there were no minutes available yet. Councillor Farrell thanked Councillor LaFosse-Blagdon for chairing the Recreation Committee meeting in her absence.

Councillor Farrell advised that the High Five Training, provided by Recreation NL, went ahead this past weekend in partnership with Burin Peninsula Brighter Futures. The event was greatly enjoyed by those in attendance.
Councillor Farrell noted that with the Burin Peninsula Summer Games and the Shining Seas Summer Festival just a couple of months away, follow-up needs to be made to reinstate the tennis courts that were removed in preparation for the construction of the Recreation Complex.

The Ville Marie Swimming Poll will reopen the weekend of May 2nd. Follow-up will be made to train and recertify pool staff. The Recreation Department will follow-up on advertising for pool staff.

The First Aid Kit at the Marystown Arena needs to be updated – follow-up will be made on this item.

Councillor Farrell advised that the Marystown Arena is in need of a good quality sound system. With the number of functions being hosted at the arena, this is an item that requires follow-up.

Kaetlyn Osmond will be arriving home this Thursday, April 17th. Councillor Farrell thanked Councillor Slaney for her assistance in organizing this event while she was away. She also thanked Karen McCarthy of NL Power in St. John’s who has also been assisting with PR work. A detailed agenda of events has been put together and follow-up will be made to have certain areas of town decorated. Earlier this evening, Council met with the Burin Peninsula Ground Search and Rescue to discuss their possible roll in crowd control at venues such as the Peninsula Mall. The skate show, in conjunction with the Ice Crystals Skating Club, is sold out for Sunday; however, there are still some tickets for her dinner on Saturday evening at St. Gabriel’s Hall.

At the last Regular Council Meeting of April 1, 2014, a resident presented a proposal for a Dog Park for Marystown, ideally utilizing the Lions softball field. However, there are a number of people who live in close proximity to that area. The Director of Planning & Development Control and the Director of Recreation and Community Services are continuing to follow up on a possible location for a dog park, which will need to be advertised.

Tourism/Special Events Committee

Councillor LaFosse-Blagdon reviewed the minutes of the Tourism/Special Events Committee held on April 7, 2014.

Councillor LaFosse-Blagdon advised that the Committee is still working on plans for this year’s Shining Seas Summer Festival.

Councillor LaFosse-Blagdon advised she met with Ms. Donna Gear at Daffodil Place to discuss this year’s Relay for Life event, which will take place on August 16th. A meeting is scheduled for 7:30 p.m. on April 30th at the Marystown Hotel for all teams, volunteers and committee members.

Councillor LaFosse-Blagdon advised that she, along with the CAO, met with a representative of Phoenix Publishing regarding a new street map for the Town. The Town will be required to provide information such as festival dates, any changes to the current street map, pictures, etc., while Phoenix Publishing will look after selling the ad space on the map and handling the graphics.
Motion
MMC 2014 04 15/025R

Moved by Councillor LaFosse-Blagdon, seconded by Councillor Farrell

“BE IT RESOLVED approval be given to engage the services of Phoenix Publishing to produce a new street map for the Town of Marystown at a minimum cost of $1,400.00 plus HST and a maximum cost of $3,000.00 plus HST, depending on the ad spaces sold, with the understanding that Phoenix Publishing will produce twelve thousand copies of the map to distribute around the province and will provide ad space for the Town in eight other maps to be published for other regions of the province, with funds to come from the tourism budget.”

Motion carried unanimously.

Deputy Mayor Spencer declared a conflict of interest for the next item of discussion as his father-in-law is a member of the Heritage Run Tourism Association’s Board. Deputy Mayor Spencer removed himself from the Council Chambers.

Councillor LaFosse-Blagdon advised that there have been several meetings with the Heritage Run Tourism Association regarding the relocation of the Tourist Chalet to make way for the construction of the new Recreation Complex. Follow-up is still being done on a permanent location for the Heritage Run Tourism Association, which will operate temporarily from the Farmer’s Market. While the Town owns the land upon which the Tourist Chalet is located, the Heritage Run Tourism Association owns the Tourist Chalet itself. Therefore, the final decision on what happens with the building itself rests with the Heritage Run Tourism Association, not the Town.

Motion
MMC 2014 04 15/026R

Moved by Councillor LaFosse-Blagdon, seconded by Councillor Slaney

“BE IT RESOLVED approval be given to allocate up to $10,000.00 from an accrual as per the Financial Statements for the year ending December 31, 2013, which was acquired through the Administrative Fees for the OCI Fish Plant Workers Response Program, to finalize the necessary renovations to the Farmer’s Market in order to accommodate the Heritage Run Tourism Association for this year’s tourism season until a more permanent location is secured.”

Motion carried unanimously.

Councillor Pittman advised that he spoke with a member of the Heritage Run Tourism Association who advised the Tourist Chalet, which is not a heritage building, is in poor condition and may not withstand being relocated. As such, it may be cheaper to rebuild the Tourist Chalet rather than move it but again, the final decision is up to the Heritage Run Tourism Association.

Deputy Mayor Spencer returned to the Council Chambers.
Protection to Persons & Property Committee

In Councillor Hoskins’ absence, Councillor Pittman reviewed the minutes of the Protection to Persons & Property Committee meeting held on April 9, 2014.

Councillor Pittman noted the Department of Municipal and Intergovernmental Affairs will be conducting a consultation in Marystown next week to discuss the implementation of the Basic 911 Service for the province. Follow-up is being made to send the necessary information to the Department in order to implement the service and follow-up will be made to attend the consultation.

The Multi-Materials Stewardship Board will partner with the Marystown Volunteer Fire Department, via the Town, to host another Household Hazardous Waste Day. The event will be for a half day only on the morning of June 7th and will not only service the Marystown area, but will be the only event for the entire Burin Peninsula.

The Burin Peninsula Waste Management Corporation is preparing to take over the Town’s waste disposal site effective July 1st. The MOU between the Town and the Burin Peninsula Waste Management Corporation is still under review.

7. Correspondence

There was no correspondence to bring forward.

8. Approvals to Purchase

Motion
MMC 2014 04 15/027R

Moved by Deputy Mayor Spencer, seconded by Councillor Pittman

“BE IT RESOLVED approval be given to the Fire Department for the following purchase/expenditure:

• Bell Mobility - 1-2 Channel Telecorder Logging Recorder - $1,113.05 including HST, with funds to come from the fundraising account.”

Motion carried unanimously.

Motion
MMC 2014 04 15/028R

Moved by Deputy Mayor Spencer, seconded by Councillor Farrell

“BE IT RESOLVED approval be given to the Recreation Department for the following purchases/expenditures:

• Ultramar – furnace oil for swimming pool - $3,000.00 including HST
• Rockwater – chemicals for swimming pool - $2,221.18 including HST.”

Motion carried unanimously.
9. **Regulations**

There were no regulations to bring forward.

10. **Other Business**

Deputy Mayor Spencer thanked Councillor LaFosse-Blagdon and the director of Recreation & Community Services for organizing Volunteer Appreciation Night on Wednesday, April 9th. The event was attended by several Councillors and many other volunteers.

Deputy Mayor Spencer congratulated the Marystown Mariners Under 15 Girls Hockey Team, who took the silver medal during the hockey tournament this past weekend. The tournament was well attended. Councillor LaFosse-Blagdon brought greetings on behalf of the Town while Deputy Mayor Spencer gave out the medals. Councillor Slaney also attended the tournament.

On April 9th, Deputy Mayor Spencer, Councillor Slaney, Councillor LaFosse-Blagdon and the CAO toured the HMCS Summerside while it was in Marystown, which is a Kingston-class coastal defense vessel of the Royal Canadian Navy. Following the tour, they presented the Crew with a Marystown flag and the crew presented them with a framed picture of the ship, which Deputy Mayor Spencer presented to Mayor Synard. The picture will be displayed in the Town Hall.

Mayor Synard advised that the month of April is National Child Abuse Prevention Month. Mayor Synard signed a proclamation calling upon citizens to recognize child abuse for the societal problem that it is and to make a difference by becoming educated and being more aware of the issue.

At the last Regular Council Meeting of April 1st, Council was to present Mr. George MacVicar with a token of appreciation for his service to the Town as he retired from his position as editor of The Southern Gazette; however, Mr. MacVicar was unable to make it to the meeting. Mayor Synard asked that Mr. Herridge of The Southern Gazette pass along Council’s thanks.

Councillor Pittman wished to publicly thank the Public Works Department for the great job they did this winter. It’s been a difficult winter for all parts of the province and it was often a 24/7 job to keep ahead of the snow. Deputy Mayor Spencer also wished to pass on his thanks for the great job they did on fixing up Queen Street and noted the Town was fortunate to have such good outside workers on staff.

11. **Notices of Motion**

There were no notices of motion to bring forward.
12. Adjournment

Motion
MMC 2014 04 15/029R

Moved by Deputy Mayor Spencer, seconded by Councillor Slaney

“BE IT RESOLVED the meeting was adjourned at 8:00 p.m.”

Motion carried unanimously.

__________________________________________  _______________________________________
Sam Synard                                        Dennis Kelly
Mayor                                             Chief Administrative Officer